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SAICA TRAINING REGULATIONS

# OVERVIEW

Course Overview

Empower and invest in yourself

CERTIFICATE IN

# SAICA TRAINING REGULATIONS

*This course has been designed by Online Academy in association with SAICA and MGI Bass Gordon.*

The South African Institute of Chartered Accountants, after consultation with relevant stakeholders, has determined that certain training regulations pertain to the training of trainee accountants. These Regulations must be interpreted in a manner that is consistent with The SAICA Constitution By-laws; the Code of Professional Conduct; the Auditing Profession Act, 2005 and any other applicable legislation of the Republic of South Africa.

## WHAT YOU WILL LEARN:

01 Chapters 1-4 of the SAICA Training Regulations

02 Chapter 5 of the SAICA Training Regulations

03 Chapters 6-8 of the SAICA Training Regulations



# COURSE DURATION

## 1 HOUR MODULES

## 3 MODULES

## 2-3 HOURS

***Please take note that these hours are only estimated times.***

Our online courses and workshop training for continuing professional development, written by professionals for professionals and involving thoughtful online interaction with your peers, go a long way towards resolving issues.

The most significant advantage of self-study is the independence it offers. Studying alone allows delegates to concentrate and focus on their studies at their highest level.



"The phrase '**soft skills**' is often used to describe the skills which **characterise relationships** and other people, or how you **approach interactions**.

For many people, the so-called soft skills are often some of the **most difficult skills** to develop. Job-related expertise (hard skills) are essential in any profession. However, over the last 10 years, understanding has grown that perhaps soft skills may ultimately be **more important in determining levels of success**.

Hard skills are a **basic minimum necessity** in order to operate in a particular workplace. Whether or not you are **successful in your career** may depend on how developed your soft skills are."



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# WHAT YOU WILL LEARN



- Discuss the **general provisions** of SAICA's Training Regulations.
- Explain how **training offices** are accredited.
- List the duties of **training officers**.
- List the duties of **trainee accountants**.
- Explain the **registration process** of the training contract.
- Discuss the cancellation of the **training contract**.
- Explain the **concepts of core experience**, assessment and other related matters.
- Discuss how **dispute resolution** and **disciplinary** processes work.
- Explain the **transitional arrangements** and commencement of SAICA's Training Regulations.

# WHO SHOULD DO THIS COURSE?

This short course is designed for the following audience:

- This short course is specifically designed for trainee accountants who wish to become chartered accountants.
- Training officers, human resource managers and any persons involved in the training of trainees can also benefit from this course, as the Training Regulations are summed up in a user-friendly format.





For this short course, it is advisable that you have the following experience/knowledge:

- Learners with extensive knowledge on the subject.
- Learners with 5-10 years' workplace experience.
- Fully competent professionals.

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# WHAT YOU WILL LEARN



01

## CHAPTERS 1-4 OF THE SAICA TRAINING REGULATIONS

SAICA has certain discretionary powers regarding training and accreditation matters. It is important to note that notification in writing about SAICA's decision in relation to training or accreditation matters is final and binding, provided all the relevant appeal procedures of SAICA have been exhausted.

02

## CHAPTER 5 OF THE SAICA TRAINING REGULATIONS

The entry requirements for a SAICA training contract are confirmation by the trainee accountant of entering into an employment contract with the training office, or written confirmation relating to their studies that the trainee accountant is taking a calendar year's academic recess.

03

## CHAPTERS 6-8 OF THE SAICA TRAINING REGULATIONS

Both the training officer and the trainee accountant must participate in and comply with the assessment process as prescribed by SAICA in these regulations and the SAICA assessment forms. All parties involved must use the SAICA decision trees and clarification guidelines to ensure consistent decisions.

THE BENEFITS OF
# ONLINE SKILLS DEVELOPMENT



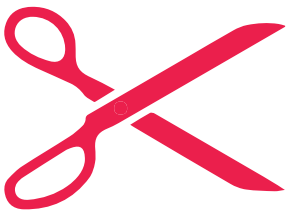
## COMFORT

Forget about attending classes for hours, sitting in an uncomfortable chair, and suffering from back pain by the end of the day. You will not be bound to physical class sessions when you opt for online education. All learning materials are provided online, so you'll easily access them from the comfort of your office or home.



## SELF-PACED LEARNING

A self-paced system enables learners to make progress with a rhythm that suits them. This does not require attending live sessions; you can access the materials at any time that works for you. If you have to work or take care of your home and children during the day, you can study at night. That's an advantage the traditional educational system cannot beat.



## LOWER COSTS

The fact that online programs are cheaper when compared to the ones held in a traditional campus setting is enough to convince you to consider them. The average tuition for online courses depends on multiple factors, so it varies from one program to another. Note, free courses don't usually come with a certificate of completion.



## IMPRESSIVE RÉSUMÉ

It doesn't matter where your career stands at this moment; completed programs will always look good on your résumé. It will show potential employers that you're committed to learning and that you're eager to obtain more knowledge and new skills. You will certainly become a better candidate for a job promotion.

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